

ALDBURY PARISH COUNCIL

**PARISH COUNCIL MEETING
Held in Aldbury Memorial Hall
Monday 6th September at 8pm**

MINUTES

In attendance: Cllr Stretton (Chair), Cllr McCarthy (Vice Chair), Cllr de la Bedoyere, Cllr Carmody (arrived 20 minutes into the meeting), Cllr Juniper, Cllr O'Neill, Cllr Webb and County Cllr Symington, *Kate Holton (Cllr from minute 21/96 onwards)*

Gosia Turczyn – Aldbury Parish Clerk
Eight members of the public.

21/90 Chair's Welcome.

The Chair welcomed everyone and opened the meeting.

21/91 Apologies for absence.

None.

21/92 Declarations of Interests and Dispensations.

Cllr Juniper declared an interest in 21/02990/FHA Single storey side and rear extension, relocation of front door, new window to ground floor front elevation, and new garden wall. 42 Malting Lane Aldbury Tring Hertfordshire HP23 5RH planning application.

21/93 Public Participation.

1. County Cllr Symington reported that she had attended a meeting in Aldbury to discuss flood risk management and parking control around the parish. Representatives from Aldbury Parish Council and HCC looked at the pond and at the drainage area. County Cllr Symington suggested to report all blocked drains on HCC website. She confirmed that the Stoneycroft ditch is a drainage ditch, and the buildup of silt is due to be cleared by HCC Highways. The overall clearance of the ditch is ultimately the responsibility of the landowner.
2. A resident reported that a dead badger was found in the drainage channel at the end of Stoneycroft. County Cllr Symington suggested reporting this on HCC website to help keep a log of any incidents. The Council explained that the clearance of the Stoneycroft ditch is the responsibility of the landowner and confirmed that the current tenant had been approached by the Parish Council and asked to clear the ditch in the past. It was suggested that if the resident was not satisfied, they should write to the landowner. The Parish Council will provide contact details of the landowner.
3. County Cllr Symington spoke about parking control around the parish and a proposal for yellow lines. She suggested for the Parish Council to hold a consultation with residents to see whether the majority would support double yellow lines.

Signed

S Stoller

Date

4.10.21

1

4. County Cllr Symington spoke about implementing a 20 Mph speed limit in the centre of the village. A 20 Mph limit without the requirement for physical speed limiters (humps) or signage could be considered if a speed and volume survey demonstrated that the speed of the current traffic within the proposed 20 Mph zone is travelling at 24Mph or less. Cllr Symington advised that she has a budget which could cover the cost of the survey.
5. A member of the public raised an issue with potholes on Stocks Road. The Council suggested logging all highway related issues on Buckinghamshire or Hertfordshire County Council websites as appropriate.
6. Allotment holders raised objections to the proposal for a gate that would allow direct access to the orchard from the play area. An allotment holder witnessed children standing on and climbing over the gate and sent pictures to the Parish Council. The Council will ask parents to keep the children away from the fence.

21/94 Hertfordshire Police.

Not present. Clerk received an update from PCSO Martin Leadbitter about crimes that were reported in Aldbury Parish during August 2021.

Theft of milk and orange juice from the milkman on both 03/08 and 31/07 in the early hours on New Ground Road. 5 offenders in a black vehicle helped themselves on both occasions before making off. These remain undetected.

Theft from Aldbury Village Store on 12/08. Four young males aged 7-12 years have entered the store removing items. Two adult males have followed and distracted staff allowing the youths to leave with items before they all made off in a black Nissan X Trail. This remains undetected.

Two males found to be in possession of Cannabis on 21/08 on Money bury Hill Ashridge are under investigation.

Criminal damage x 2 on 22/08 and 24/08 New Ground Road. Dogs have got loose from a nearby property and attacked sheep on both occasions. These are under investigation.

Attempted Burglary Aldbury Village Store between 26/08 and 27/08. Offenders have tried to force their way into the store by breaking glass in the front door but have failed to gain entry before making off. This remains under investigation.

The Clerk will ask the PCSO to join the meeting in October.

The Council encouraged residents to report all suspicious behaviour to the Police.

21/95 Minutes of the meeting held on 2nd August 2021.

The minutes of the meeting held on 2nd August 2021 were PROPOSED BY Cllr Juniper and SECONDED BY Cllr de la Bedoyere as being correct and were to be signed by the Chair.

21/96 Vacancy for Parish Councillor.

The interviewing panel made recommendation to co-opt Kate Holton as a new Parish Councillor, PROPOSED BY Cllr Webb and SECONDED BY Cllr de la Bedoyere and carried unanimously. She signed the declaration of acceptance of office. The Chair welcomed her to the Council.

21/97 Allotments.

Signed

E Stollen

Date 4.10.21.

2

1. Council to adopt proposal for allotment management.
The Council and members of the public discussed the proposal to consult the allotment holders on the setting up of an allotment association. The Council adopted the proposal, PROPOSED BY Cllr McCarthy and SECONDED BY Cllr Juniper. This document will be sent out to allotment holders with renewal documents and invoices.
2. Update regarding uncultivated plots.
The Clerk reported that letters had been sent to tenants whose plots were noted as uncultivated. Some of the plots were rented out to new tenants.
3. Renewal of the allotment tenancies – update from the Clerk.
Allotment rent is up for renewal in September and the Clerk will be sending all documents out via email or post.

21/98 Warden's update.

1. The warden noted decay to the Parish noticeboard posts. The Clerk will obtain a quote to fix the posts.
2. The Council accepted a quote for £120 to cut the hedge at the Recreation Ground, PROPOSED BY Cllr Juniper SECONDED BY Cllr de la Bedoyere and carried unanimously.
3. The Clerk will obtain a quote to weed the tennis court.

21/99 Aldbury Play Area.

1. Update from working party. Meeting with working party to discuss the outcome of the quotes and suggestions.
The working party obtained quotes for various surface and met up with Parks and Open Spaces Officer at Dacorum BC who suggested replacing the Logworld together with the surface. The Play Area working party will meet up to discuss the quotes and way forward and report back at the next meeting.
2. To consider a quote to repair the perimeter fence and cutting back the nettles and brambles around the fence.
It was PROPOSED BY Cllr de la Bédoyere and SECONDED BY Cllr Webb to accept the quote of £1,460 to repair the fence at the play area.

21/100 Tring Station Play Area.

No update.

21/101 Footpaths, Highways and Bridleways.

1. Update from Parking and Traffic working group.
This was discussed at the Minute 21/93 Public Participation. Cllr Juniper and Cllr Carmody will arrange a meeting to discuss a survey for the proposal for double yellow lines.
2. Flood risk management. Update on Stoneycroft ditch clearance.
This was discussed at the Minute 21/93 Public Participation. The Council agreed to write to the landowner and his agent to ask their tenant to remind him of his responsibility to clear the ditch.

Signed  Date 04.10.21

3. Cllr McCarthy had drafted a summary about the Pitstone Quarry and the dangerous and obstructive parking on Northfield Road and the Council agreed to share this with County Cllr Symington.

21/102 Recreation Ground.

1. Footpath behind the pavilion.
Discussion deferred until next meeting. Cllr Carmody will write to Countryside Access Officer at Dacorum BC to determine where the Footpath should be reinstated to.
2. Work to trees.
It was PROPOSED BY Cllr Juniper and SECONDED BY Cllr Carmody to accept the quote for £245 for work to three trees.

21/103 Internal Audit 2021/22

It was PROPOSED BY Cllr Webb and SECONDED BY Cllr McCarthy to accept a quote for £285 plus VAT from IAC Audit and Consultancy LTD to provide internal audit services.

21/104 Aldbury Parish Council Grants.

1. Council to adopt Grant Policy.
The Grant Policy was adopted by the Council, PROPOSED BY Cllr Stretton and SECONDED BY Cllr de la Bedoyere and carried unanimously.
2. Applications are invited from community groups to apply for a small grant which would benefit the residents of Aldbury parish. The closing date for applications is 31st October 2021. A Grant Application note will feature in the next Outlook, Parish Council website and on FB page. The Clerk will contact previous recipients and remind them of this year's application process.

21/105 Future IT Support.

Cllr de la Bedoyere had taken over the administration and the IT support from The Gallery Partnership and will set up the new Cllr email domain.

21/106 Planning Matters.

Application(s):

- 21/02968/FHA Part single storey, part two storey front, side and rear extension. Greenbanks Toms Hill Road Aldbury Tring Hertfordshire HP23 5SA The Parish Council objects to this planning application based on the following:
This application is a modification of the earlier plan: Ref 21/00517/FHA (refused) and does nothing to address the previously expressed concerns of the Parish Council. The 2-storey side extension would increase the flank elevation to slightly below the height of the existing roof ridgeline and extend

Signed

S Stretton

Date

04.10.21

4

it by approximately 1/3rd of the current length. This would substantially reduce the current gap between this and the adjacent property, presenting a larger continuous built frontage to the detriment of the conservation area and the character of Toms Hill. This proposal does not meet the criteria laid out in the Aldbury Conservation Area Character Appraisal which is on the Dacorum Borough Council's planning website (page 36)

"1.9 Setting and Views: The setting of the conservation area is very important and development which impacts in a detrimental way upon the immediate setting and longer views into and from the conservation area will be resisted."

- 21/02990/FHA Single storey side and rear extension, relocation of front door, new window to ground floor front elevation, and new garden wall. 42 Malting Lane Aldbury Tring Hertfordshire HP23 5RH Graham has interest. No comment.
- 21/03157/FUL Construction of new dwelling attached to the side of property with rear single-story element. Demolition of existing garage. Alterations to landscaping (amended scheme) 68 Stocks Road Aldbury Tring Hertfordshire HP23 5RU No Comment.
- 21/03168/FHA Demolition of conservatory and construction of rear extension, new entrance porch and garage conversion. 24 Clarkes Spring Aldbury Tring Hertfordshire HP23 5QL No objection.

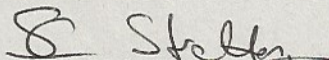
Decision(s):

- 21/02576/LBC Alterations to garage extension Town Farm Stocks Road Aldbury Tring Hertfordshire HP23 5RU Granted
- 21/02784/LDP Four metre single storey rear extension Lanimers Station Road Tring Station Tring Hertfordshire HP23 5QU Granted

21/107 Clerk's Report and Correspondence.

1. Aldbury Christmas Tree.
The Parish Council discussed different options to provide this year's village Christmas Tree. It was agreed to reach out to the same people who donated the Christmas Tree in the past.
2. Council to adopt Terms of Reference for Staffing Committee.
The Council adopted the Terms of Reference for Staffing Committee, PROPOSED BY Cllr Juniper and SECONDED BY Cllr O'Neill and carried unanimously.
3. The Council agreed that the Salomon Running Event that took place in August 2021 in Aldbury was well managed and organised. Cllr Juniper will send a letter to the organisers to reflect the views of the Parish Council.
4. A note will feature in the next Outlook with guidance on how to report issues on HCC and DBC websites.

Signed



Date 04.10.21

5

21/108 The Valiant Trooper Pub.

Council to decide whether to submit an Asset of Community Value (ACV) application to Dacorum Borough Council.

The Council and members of the public discussed whether the Parish Council should apply to Dacorum Borough Council to put The Valiant Trooper Pub on the list of Assets of Community Value (ACV). Further discussions are deferred until the next meeting. Cllr Webb and Cllr de la Bedoyere will liaise with the new owner and report back.

21/109 Financial Matters.

1. A resolution was passed to authorise the following payments PROPOSED BY Cllr Juniper and SECONDED BY Cllr de la Bedoyere and carried unanimously:

BACS presented for payment at the meeting on 6th September 2021:

PAYEE	DESCRIPTION	TOTAL
		£2,090.49
HCC Pension	Clerk's Pension August	£230.05
HMRC	PAYE	£4.44
PROPART Interiors Ltd	Benches for Recreation Ground	£816.00
Colin Chambers	Tree Survey at the Allotments	£120.00
M Walters	Weed spraying – basketball court	£30.00
M Walters	Grass Cutting	£890.00

2. Preliminary discussion on 2022-2023 budget.

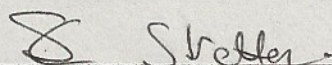
The Clerk reported on the actual year to date accounts vs this year's budget based on the accounting report. The cost of street light power had increased as from September 2021. The Clerk mentioned that the Parish Council will need to consider the warden's salary increase from £10 to £11 and the grass cutting contract while setting up 2022-2023 budget.

21/110 The Parish Plan 2021.

Cllr Carmody updated on the progress of Parish Plan project. The questions are being prepared for the survey which will feature on the Parish website and copies will be left in the village shop. The survey will aim to provide feedback from wider community groups such as children and young adults. Work in progress.

The meeting closed at 22:15

Signed



Date

04.10.21

6